

## Capacity Development for Entrepreneurship Ecosystem Institutions Grant Scheme

ICMPD/2021/5/ENHANCER/LEI/TUR

### Clarification No 1 / Questions and Answers

**ICMPD would like to indicate that due to the high number of questions and until the deadline for asking clarifications (06/08/2021 / 17:00h Vienna local time) Q&A will be published regularly.**

**Note 1:** Most of the questions that have been received concerning this call for proposals can be answered by **carefully reading** the Guidelines for Grant Applicants (Guidelines).

**Note 2:** Please note that in the interest of equal treatment of applicants, the Contracting Authority does not give a prior opinion on the eligibility of a lead applicant, a co-applicant, an action or specific activities (Please see section 2.2.5 of the Guidelines).

#### General Issues

##### Question 1: Is there a ratio for SUTP/host community for project beneficiaries?

**Answer 1:** Within this call for proposals, support will be given to institutions, not to individual citizens. The final beneficiaries of the call for proposals are SuTP and LHC entrepreneurs that will benefit from the local institution. The specific objective of this call for proposals is eliminating lack of technical and human capacity of local entrepreneurship ecosystem institutions and increasing quality and efficiency of services provided for SuTP and LHC entrepreneurs. The project proposals should address this specific objective.

##### Question 2: Can we apply for the common use facilities grant program and this call at the same time?

**Answer 2:** The lead and co-applicants can only be signatory of one grant scheme contract under ENHANCER project. This note does not exhaust the possibility of applying for more than one call for proposals. However, note that in case awarded with several grant schemes, the lead and co-applicants can sign only one grant contract. Please see "Important Note 3" of the Guidelines.

##### Question 3: Other provinces with a refugee population of 100 thousand or more cannot apply for the project. According to which criteria were these selected provinces determined?

**Answer 3:** This call for proposal and grant scheme is a component of the ENHANCER project. The eligible provinces in the Call for proposal are defined according to the ENHANCER Project Description of Action. Please see Section 2.1.1 and 2.1.3 of the Guidelines for Eligibility of Applicants and Actions.

**Eligibility of applicants (i.e. lead applicants, co-applicants)  
(Section 2.1.1 and 2.1.2 of the guidelines)**

**Question 4: Is a particular entity or type of entity eligible (various questions with similar content)?**

**Answer 4:** Please note that in the interest of equal treatment of applicants, the contracting authority does not give a prior opinion on the eligibility of a lead applicant or a co-applicant (Please see section 2.2.5 of the Guidelines).

However, please also note that the eligibility of applicants is defined exhaustively in the Guidelines, i.e. it is clearly defined which entities are eligible.

**Question 5. Can associations or NGOs apply?**

**Questions 6. Are INGOs registered in Turkey and based in one of the provinces of implementation eligible to apply?**

**Question 7: Can both 2 organizations (INGO and LNGO) apply on this grant in one application?**

**Answer 5-7:** Please refer to Section 2.1.1, Eligibility of Applicants of the Guidelines. Please bear in mind that co-applicants must satisfy the eligibility criteria as applicable to the lead applicant.

**Question 8: Can there be more than one co-applicant? (various questions with similar content)**

**Answer 8:** The lead applicant may act individually or with co-applicant or co-applicants. Please refer to Section 2.1.1, Eligibility of Applicants of the Guidelines. Please bear in mind that co-applicants must satisfy the eligibility criteria as applicable to the lead applicant.

**Question 9: Can different units from the same university apply?**

**Answer 9:** If their legal entities are different, they can apply separately. Legal entity may not be lead or co-applicant in two applications in this call for proposals.

**Question 10: What about applications meeting all criteria but established in other provinces?**

**Answer 10:** Please see Section 2.1.1 of the Guidelines for Eligibility of applicants (i.e. lead applicant and co-applicant(s)).

**Questions 11: Can municipalities with tax or Social Security Contribution debt apply?**

**Answer 11:** As stated in the section 2.2.2, article 10. and 11. of the Guidelines, the applicants should submit up-to-date evidence on the fulfilment (including restructuring etc.) of obligations related to social security contributions and fiscal tax obligations.

**Eligibility of actions (Section 2.1.3 of the Guidelines)**

**Is a particular action and are particular activities eligible for this call for proposals?**

**Question 12: Can we apply again with a project that we applied for last year but was not successful due to deficiencies in some criteria?**

**Question 13: As Gaziantep Sheep and Goat Breeders' Association, we are a non-profit organization. We are considering providing sheep and goats for Syrians and making them business owners. Can we open businesses in the district agriculture directorates of the districts where they live and benefit from this grant so that they have their own workplaces?**

**Answer 12-13:** As stated in section 2.2.5 of the Guidelines, "to ensure equal treatment of applicants, the contracting authority cannot give a prior opinion on the eligibility of lead applicants, co-applicants,

an action or specific activities". Therefore, please carefully read the Guidelines and especially section 2.1.3 of the Guidelines regarding the actions and activities for which an application may be made.

### **Eligibility of costs (Section 2.1.4 of the Guidelines) and Financial Issues**

#### **How will the grant payment method be?**

**Question 14: How and under what conditions will the budget payments be made?**

**Question 15: If the project is awarded, at what rate is the budget transferred to the project account?**

**Answer 14-15:** Please see the documents for information, Annex H Standard Grant Contract Special Conditions and Annex II General Conditions.

**Question 16: Can a foreign student be paid a salary in the Techno park?**

**Answer 16:** The cost of staff assigned to the action is eligible as defined under the section 2.1.4 of the Guidelines.

**Question 17: If the existing personnel of the institution take part in the project (part-time), do the salaries to be paid to these personnel be counted as co-financing?**

**Answer 17:** The cost of staff assigned to the action is eligible as defined under the section 2.1.4 of the Guidelines.

Please be informed that the individual costs or budget items included in the budget can not be separated as co-financing of the beneficiary and the contribution of the ICMPD. The co-financing rate applies to the overall budget.

The staff of the applicant that is assigned to the project can be budgeted and can be employed in the project within the framework of the applicable law(s) to which they and their institutions are subject to. Percentage of the working time of the staff that is assigned to project should be specified and justified in the relevant sections of the budget.

**Question 18: Is 3D printer eligible cost?**

**Answer 18:** Please see section 2.1.4 Eligibility of Costs of the Guidelines.

### **Application Process (Section 2.2 of the Guidelines)**

**Question 19: Do the supporting documents have to be in English such as the company statute?**

**Answer 19:** The language of this call is English. The supporting documents that are listed in the Guidelines shall be provided together with other application documents.

**Question 20: In the Upload Document field, PDF is written in parentheses. Do Word files need to be uploaded in bulk at the bottom?**

**Answer 20:** Please see section 2.2.3. "Where and How to Apply" section of the Guidelines.

Two separate placeholders are reserved for Annex A & Annex B and Annex C documents in the ICMPD electronic application platform (In-Tend), one for uploading the signed and scanned PDF version and the other one is for uploading the original electronic versions of the documents.

**Question 21: Ms. Elifcan said that you can apply as a “grant applicant” for institutions that do not fall into any category. Cooperatives are not on this list; can we still apply like this?**

**Answer 21:** If your organization type is listed eligible under Section 2.1.1 of the Call for Proposal Guidelines, you can search for your organization type under the “Business Classification tab” while registering to ICMPD electronic application platform (In-Tend). After finding your organization type, please press the “Register My Company” button. There is also an option for making a general choice and selecting the “Grants Applicants” option for each Grant Scheme.

Please check <https://in-tendhost.co.uk/icmpd.aspx/ViewDocument.aspx?dt=12&id=59> for registering instructions.

The eligibility of applicants is defined exhaustively in the Guidelines, please check your organization`s eligibility from Section 2.21 before applying.